



## **COURT OF APPEAL FOR ONTARIO**

### **2023-2024 Clerkship Program**

## **CLERKING FOR THE COURT OF APPEAL:**

The Court of Appeal for Ontario hires 19 law clerks each year to work with its Judges, including at least one bilingual clerk who requires oral and written fluency in English and French. Emphasis in hiring is placed on academic excellence, legal research and writing skills, motivation, and work experience. The ability to manage multiple projects and to produce high quality work under strict deadlines is required. Strong interpersonal and team-work skills are also strongly valued.

The clerkship satisfies the Law Society of Ontario's articling requirements.

Clerks work on a wide variety of cases, including criminal, civil, family and administrative law matters. Their work includes research, writing, judgment editing, and other tasks as assigned by the judges.

Applicants must be in their final two years of law school, including the final two years of a joint program, to apply. In addition, only persons holding Canadian citizenship or having permanent resident status in Canada or a work permit for Canada may apply. You must indicate in your application the basis on which you are entitled to work in Canada.

Interviews will be held the weeks of February 21 and 28, 2022.

## **Application instructions for the 2023-2024 Clerkship Program:**

All application materials should be submitted through the **VI Law Portal** under *Clerkship – Court of Appeal* **after December 15, 2021**.

If candidates are unable to submit their application through the VI Law Portal, materials can be sent in PDF format by email to: [lawclerkprogram@ontario.ca](mailto:lawclerkprogram@ontario.ca). **PLEASE DO NOT MAIL MATERIALS. PLEASE DO NOT DUPLICATE MATERIALS BY SENDING TO THE PORTAL and OUR EMAIL ADDRESS.**

Applications must include: • cover letter • curriculum vitae • official law school transcripts (sent electronically directly from law school) • transcripts of all official university grades (copies) • two reference letters • a legal writing sample (of not more than 10 pages)

For more detailed information, please refer to our brochure sent to the law school or to our website: <https://www.ontariocourts.ca/coa/about-the-court/clerkship-program/application-process/>.

**All application material must be received by Monday, January 24, 2022 at 5:00 p.m.**

Candidates attending law schools in Ontario: Please ensure that your law school's career services office is made aware of your application to the Court of Appeal and that you have complied with your law school's internal application process.

If you have any questions about clerking at the Court of Appeal, or would like more detailed information about the application process, we encourage you to visit us at:

<https://www.ontariocourts.ca/coa/about-the-court/clerkship-program/>