




Using the Osgoode Teaching Lab

Room 2011

	<ul style="list-style-type: none">• Immediate Help – Call the York University Services Centre (USC) for any assistance• Classroom Phone: Press IT HELP then press 1• Mobile Phone: Call (416) 736-5212 then press 1
	<ul style="list-style-type: none">• Adjust the volume on the physical speakers and the Windows volume controls
	<ul style="list-style-type: none">• The computer, keyboard and mouse are installed on the desk in front of the room

Booking the Room


The room must be booked through the [Osgoode Room Booking](#) form

Powering on the Equipment

<ol style="list-style-type: none">1. Push the DOWN button on the wall controls to bring down the screen2. Use the remote control to power on the projector3. Sign into the computer using your Passport York credentials	
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Powering off the Equipment

<ol style="list-style-type: none">1. Sign out of the computer. Click Start -> User Button -> Sign Out2. Power off the projector by pressing POWER twice on the remote3. Press the UP button on the wall controls to raise the screen	
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 yorku.ca/safety	<p style="text-align: center;">Community Safety For Emergency Assistance Call 911 Then call Security Services at 416-736-5333</p>
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